

## APPENDIX B

### Terms of Reference

Title: Governance, Logistics and HR Scrutiny and Policy Development Panel

Membership: Councillor Peter Wade  
Councillor Gerald Shimbart  
Councillor Rivka Cresswell  
Councillor Paul Buckley  
Councillor Mike Sceal  
Councillor Richard Brown

Scrutiny Lead: Councillor Peter Wade

Board Member: Councillor Gerald Shimbart

Function: Will scrutinise and assist in the development of:  
Legal Services, Democratic Services, Councillor Support, Elections, Audit and Governance, Revenue and Benefits, Facilities Management (including the Cafe), HR, Learning and Development, Access and Equalities, Plaza (operational)

Relevant Cabinet Lead:

Cabinet Lead for Governance, Logistics and HR- Cllr Michael Wilson

Title: Communitis Scrutiny and Policy Development Panel

Membership: Councillor Andrew Lenaghan  
Councillor Caren Tarrant  
Councillor Diana Patrick  
Councillor Beryl Francis  
Councillor David Smith  
Councillor Gary Kerrin

Scrutiny Lead: Councillor Andrew Lenaghan

Board Member: Councillor Caren Tarrant

Function: Will scrutinise and assist in the development of:  
Housing Enabling, Arts, Sport, Community  
Development, Leisure, Leisure Strategy, and  
Health and Wellbeing Strategy, culture champion,  
Safer Havant Partnership.

Relevant Cabinet Lead:

Cabinet Lead for Communities - Cllr Yvonne Weeks

Title: Environment and Neighbourhood Quality Scrutiny and Policy Development Panel

Membership: Councillor David Keast  
Councillor Ralph Cousins  
Councillor Gary Hughes  
Councillor Edward Rees  
Councillor Frida Edwards  
Councillor Elaine Shimbart

Scrutiny Lead: Councillor David Keast

Board Member: Councillor Ralph Cousins

Function: Will scrutinise and assist in the development of:  
Waste & Recycling Strategy & Management (including Project Integra), Vehicle Workshop and Fleet Management, Environmental Health (Including food safety), Environmental Protection, Health and Safety, Housing Enforcement (Including DFGs), Licensing, Pest Control and Animal Welfare, Parking Strategy/Management & Traffic Management, , shared parking review, All Public Realm Enforcement (Rangers) including dog fouling and litter dropping, Travellers, Sustainable Transport & Implementation (Strategy and Capital Projects), Community Safety (except Safer Havant Partnerships), CCTV, Open Spaces (including Recreation and Cemeteries), Street Care and Beachlands.

Relevant Cabinet Lead:

Cabinet Lead for Environment and Neighbourhood Quality –  
Cllr Tony Briggs

Title: Planning, Economy, Planning and the Built Environment Scrutiny and Policy Development Panel

Membership: Councillor Ken Smith  
Councillor John Perry  
Councillor Tim Pike  
Councillor Brendan Gibb-Gray  
Councillor Claire Satchwell  
Councillor Gwen Blackett

Scrutiny Lead: Councillor Ken Smith

Board Member: Councillor John Perry

Function: Will scrutinise and assist in the development of: Development Services, Planning Policy and Urban Design, Local Development Framework, Development Management Committee, Design Champion, Regional & Sub-Regional Planning, Building Control, Planning, Housing Development, Coastal Management, Sustainability & Climate Change, Property Management, Asset Management and External Strategic Contract Negotiation and Management, strategic housing, strategic property advice, investment, Plaza (strategic), Economic Development, Business Support, Tourism and Special Events.

Relevant Cabinet Lead:

Cabinet Lead for Planning, Economy and the Built Environment - Cllr David Guest

Title: Marketing and Development Scrutiny and Policy Development Panel

Membership: Councillor Colin Mackie  
Councillor Rory Heard  
Councillor Narinder Bains  
Councillor Terry Hart  
Councillor Vic Pierce Jones  
Councillor Faith Ponsonby (co-opted member)

Scrutiny Lead: Councillor Colin Mackie

Board Member: Councillor Rory Heard  
Councillor Faith Ponsonby (co-opted member)

Function: Will scrutinise and assist in the development of:  
Marketing, Communications, Branding, Customer Insight, Business Transformation and Change Management (including Agile working), Customer Services and Internal Strategic Contract Negotiation and Management, website/ICT, service futures, channel shift.

Relevant Cabinet Lead:

Cabinet Lead for Marketing and Development - Cllr Mike Fairhurst